**Manchester City Council**

**Role Profile**

**Strategic Lead, Community Safety, SS1**

**Neighbourhoods Directorate**

**Reports to: Head of Compliance, Enforcment and Community Safety**

**Role Portfolio**

This role is based within the Neighbourhoods Directorate and is part of the Communities division. The role reports to the Head of Compliance, Enforcement and Community Safety and has responsibility for the delivery of Community Safety Services across the city, contributing to all the city’s corporate priorities but with a key focus on those helping to achieve a thriving and sustainable, progressive and equitable and liveable and zero carbon city.

The role has responsibility for approximately 50 staff, ensuring that staff provide a high quality and effective service.

**Role Context**

The Community Safety Service is responsible for a wide range of services designed to help protect the public and keep citizens safe through reducing crime and anti-social behaviour, safeguarding vulnerable people, building community resilience, and preventing vulnerable people from being drawn into extremism.

A partnership approach is key to all of the activity across community safety and the role holder will work closely and collaboratively with Directorate colleagues, other departments across the Council with communities and external stakeholders, locally, regionally and nationally to promote prevention and achieve positive outcomes for the city and our communities.

**Key Accountabilities include:**

Accountability for developing the vision and the delivery of the Community Safety Strategy through the Community Safety Partnership Board and associated structures.

Responsibility for the efficient, effective delivery of community safety services at a citywide and neighbourhood level, through management of functions including Anti Social Behaviour, Serious Violence, Domestic Violence and Abuse, Prevent and Community Cohesion, Violence Against Women and Girls, Domestic Homicide Reviews and Hate Crime.

Responsibility for ensuring all statutory responsibilities of the Community Safety Partnership and Council are met.

Accountability for effective coordination across partnership boards and groups that operate in the city including Health and Wellbeing, Safeguarding, Domestic Abuse and Serious Violence Boards

Accountability for coordination of the partnership approach to addressing domestic violence and abuse including commissioning and monitoring of new services to address emerging aspects of the domestic abuse agenda such as impact on children as victims, child to parent violence and abuse, perpetrator behaviour change.

Accountability for the investment strategy for Manchester’s Community Safety Partnership Board.

Work with colleagues across the directorate to plan and deliver community safety services to ensure they are place focused, intelligence led, integrated with other neighbourhood services, targeted so resources are used where they are most needed.

Develop linkages and greater coordinated working with other council and partner services to ensure that the community safety services are focused on delivering strategic priorities and key programmes of work which are strengthened through partnership arrangements.

Responsibility for the management and professional development of community safety resources that deliver services to ensure the quality, continuity and efficiency of services.

**Key Role Descriptors:**

Provide leadership of Community Safety services in Manchester alongside driving and influencing community safety work across Greater Manchester.

Achieve continuous improvement across community safety services that embraces corporate priorities and initiatives, with staff deployed accordingly.

Ensure effective communication through high quality reports, informal briefings and presentations to City Council Committees, elected Members, MPs and organisations from the public, private and voluntary sectors.

Ensure that City Council corporate requirements are consistently met, including for business planning, performance management and budget monitoring.

Responsibility for effective distribution, commissioning and evaluation of community safety funds issued by the Community Safety Partnership and other funding sources.

Accountability for the implementation of business improvement processes and the proper application of relevant corporate policies across community safety services.

Personal commitment to continuous self development and service improvement.

Through personal example, open commitment and clear action, ensure diversity is positively valued, resulting in equal access and treatment in employment, service delivery and communications.

**Where the roleholder is disabled every effort will be made to supply all necessary aids, adaptations or equipment to allow them to carry out all the duties of the role. If, however, a certain task proves to be unachievable, job redesign will be given full consideration.**

**Strategic Lead Community Safety– Key Competencies and Technical Requirements**

**Our Manchester Behaviours**

* We work together and trust each other
* We’re proud and passionate about Manchester
* We take time to listen and understand
* We ‘own it’ and aren't afraid to try new things.
* We show that we value our differences and treat people fairly

**Generic Skills**

* **Partnership and collaborative working:** Ability to build and maintain strong networks of support both internally and externally and to forge effective partnerships with external agencies, voluntary and statutory, and key stakeholders for the continuous improvement of services. The ability to harness the full commitment and responsibility of all key stakeholders in delivering the vision of excellence for the city is crucial to success.
* **Strategic Thinking:** A strategic thinker with the ability to identify critical issues and formulate responses to these issues and oversee their effective implementation. Evidence of thinking cross-functionally and cross-organisationally, beyond one’s own professional areas of specialism.
* **Strategic Planning:** The ability to turn strategic ideas and objectives into practical, well organised plans with a focus on results, standards and objectives on time to quality, within budget and to prioritise, plan and organise own and others’ work effectively to ensure these are met.
* **Communication and influence**: Excellent communication, both oral and written. A skilled communicator in terms of the political/officer interface. Shows integrity, creates rapport, trust and confidence.
* **People Management –** Ability to exert positive influence over the performance of others, promoting others’ self esteem, inspiring trust and fostering confidence in others’ ability to achieve high standards thereby enhancing a performance oriented culture which supports the delivery of high quality services to the community
* **Financial Management** Strategic awareness of the financial structure of the council and the implications of decisions on the delivery of value for money for the taxpayer

**Technical requirements (Role Specific)**

* A detailed understanding of the national, regional and local context within which Community Safety operates both within and external to local authorities.