

North Manchester Primary Federation
(Crab Lane & Crumpsall Lane Primary Schools)

Job Description – Class Teacher

Job Title: Class Teacher

Salary: Main Scale

Job Purpose:

- The Class Teacher will adhere to all teacher standards. In particular:
- Teach a class of pupils and ensure that planning, preparation, recording assessment and reporting meet their varying learning and social needs;
- Maintain the positive ethos and core values of the school, both inside and outside the classroom;
- Contribute to team working amongst teaching and support staff, parent and governors;
- Ensure that the current national conditions of employment for school teachers are met.

Duties:

The Class Teacher will:

- Implement agreed school policies and guidelines;
- Support initiatives decided by the Executive Headteacher and other staff;
- Plan appropriately to meet the needs of all pupils, through adaptation of tasks;
- Be able to set clear targets, based on prior attainment, for Pupils learning;
- Provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils;
- Keep appropriate and efficient records, integrating formative and summative assessment into weekly and termly planning;
- Report to parents on the development, progress and attainment of pupils;
- Maintain good order and discipline amongst pupils, in accordance with the school's behaviour policy;
- Participate in meetings which relate to the school's leadership, management, curriculum, administration or organisation;
- Communicate and co-operate with specialists from outside agencies;
- Lead, organise and direct support staff within the classroom;
- Participate in the learning and appraisal system for the appraisal of their own performance;
- Co-ordinate an area(s) of the school curriculum as assigned by the Headteacher; (does not apply to ECTs in their first year)

This job description may be amended by the Headteacher to meet changing school needs at any point in the future.

We are fully committed to safeguarding and promoting the welfare of our children and we expect all staff and volunteers to share the same commitment. This post will be subject to enhanced DBS checks, satisfactory references and will be exempt from the provisions of the Rehabilitation of Offenders Act 1974.

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PERSON SPECIFICATION

Post: Class Teacher

Minimum Essential Requirements	Method of Assessment
1. Training, Qualifications, Experience	
*1.1 To be a qualified teacher	AF
*1.2 To have attended relevant courses	AF
*1.3 To have had experience of teaching children in the 3-11 age range.	AF / I

2. Abilities	
*2.1 The ability to provide a well organised and stimulating classroom environment.	AF / I
*2.2 The ability to plan, deliver and evaluate a learning programme for children which takes into account the needs, aptitudes and stage of development of all pupils.	I
*2.3 The ability to match teaching to children's individual needs so that one's own and pupil's time is used effectively.	AF / I
*2.4 The ability to use a variety of teaching styles, including whole class, group and individual approaches in which clear targets are set for pupil's learning.	I
*2.5 The ability to identify and provide for pupils with individual educational needs, through the implementation of curriculum targets and Individual Education Plans.	AF / I
*2.7 The ability to establish and maintain consistently high expectations of pupil behaviour through well focused and well-paced teaching.	I
*2.8 The ability to work as part of a team and deploy staff (teaching assistants & support workers) effectively.	I

3. Special Knowledge	
*3.1 Understanding of the learning, social and pastoral needs of pupils.	AF / I
*3.2 Awareness and understanding of the various challenges facing schools in the urban context.	I
*3.3 Awareness and understanding of the principles of equal opportunities.	AF / I

AF = APPLICATION FORM

I = INTERVIEW