

**Manchester City Council
Role Profile**

**Senior Social Worker / Lead Best Interest Assessor, Grade 8
Deprivation of Liberty Safeguarding Team, Children & Families Directorate
Reports to: Deprivation of Liberty Safeguarding Manager**

Job Family: People Care and Support Direct

Key Role Descriptors:

The role holder will work to provide direct support for individuals and families in accordance with statutory responsibilities and local and national policies and procedures, effectively identifying cases and/or managing a caseload in order to secure positive outcomes for Manchester residents.

The role holder will lead the effective development of partnership approaches in order to safeguard individuals through the effective management of safeguarding risk and the recording and sharing of information.

The role holder will ensure that through effective advice, planning and support and the utilisation of 'joined up' approaches, individuals are able to access services appropriate for their identified needs.

The role holder will support the leadership of the team and service through the provision of advice and supervision to colleagues, contributing to the ongoing development of staff, students and trainees.

Key Role Accountabilities:

Effectively manage and be accountable for a caseload of high level and often complex cases through advice, guidance and supervision to improve outcomes for individuals and associated parties while ensuring adherence to statutory duties.

Undertake a key role in cooperation with partners and stakeholders to ensure safeguarding processes and procedures are in place to protect individuals. Identify, challenge and develop solutions to any possible safeguarding risks for vulnerable residents of the city.

Work in conjunction with and provide consultation to partner agencies to deliver effective planning to ensure positive outcomes for vulnerable residents of Manchester. This will include representing the City Council at a range of meetings, proceedings and reviews as required.

Actively engage in team and service development including the promotion of innovative and new ideas and techniques to improve service performance and outcomes.

Efficiently prepare and produce high quality documentation and reports and contribute to effective data recording in accordance with statutory accountabilities and timescales to improve outcomes and the safeguarding of individuals.

Proactively establish, develop and maintain relationships with partner agencies and stakeholders to provide individuals with the opportunity to access suitable services which will assist them in achieving their agreed goals.

Roles at this level may be required to manage a range of assigned resources, which may be human, financial or other, to ensure continuous improvement in service delivery. Staff management duties may be either through direct line management of a team (including appraisals, performance management and other duties) or through matrix management of a virtual team of officers.

Personal commitment to continuous self development and service improvement.

Through personal example, open commitment and clear action, ensure diversity is positively valued, resulting in equal access and treatment in employment, service delivery and communications

Where the roleholder is disabled every effort will be made to supply all necessary aids, adaptations or equipment to allow them to carry out all the duties of the role. If, however, a certain task proves to be unachievable, job redesign will be given full consideration.

Role Portfolio:

This is a responsible role undertaking one of Manchester's major statutory duties. The Senior Social Worker / Lead BIA will supervise a team of Best Interests Assessors and will be responsible for ensuring that the Council fulfils its responsibilities under the Mental Capacity Act 2005. The postholder will also ensure that sufficient independent Best Interest Assessors are commissioned to meet the level of demand for assessments and authorisations.

The post holder will support the local teams in delivering assessments for Deprivation of Liberty in domestic settings.

They will help to resolve complex queries and undertake liaison with partners such as the Coroner's Office and Legal Services and will work closely with legal colleagues in preparation of cases for the Court of Protection.

The post holder will also promote understanding of DoLS and DoLS in Domestic Settings (DiDS) among managing authority's i.e. hospital, nursing home, residential care, social work staff, IMCA's and Independent Best Interest Assessors.



Senior Social Worker / Lead Best Interest Assessor

Key Behaviours, Skills and Technical Requirements

Our Manchester Behaviours

- We show that we value our differences and treat people fairly
- We are proud and passionate about Manchester
- We take time to listen and understand
- We take time to listen and understand
- We work together and trust each other

General Skills

- **Communication Skills:** Expresses opinions, information and key points of an argument clearly, makes presentations and undertakes public speaking with skill and confidence. Ability to communicate clearly, concisely, accurately and in ways that promote understanding. Ability to advise others and deal with sensitive issues in difficult situations inside and outside own area, influencing and negotiating when required.
- **Analytical Skills:** Ability to absorb, understand and quickly assimilate moderately complex information and concepts and compare information from a number of different sources.
- **Planning and Organising:** Excellent time management skills, creating own work schedules, prioritising, preparing in advance and setting realistic timescales for own self and others. Has the ability to visualise a sequence of actions needed to achieve a specific goal and how to estimate the resources required.
- **Problem Solving and Decision Making:** Ability to formulate independently a range of options for new or unfamiliar situations and to select the appropriate course of action to produce a logical, practical and acceptable solution. An ability to make independent decisions of a relatively uniform nature.
- **ICT Skills:** Ability to use multiple applications, systems and associated software packages.

Technical Requirements (Role Specific)

- Must hold a recognised a Social Work qualification
- Willing to consent to & apply for a disclosure and barring check
- Registered with the Health Care Professionals Council

